

MARKHAM VILLAGE B.I.A.
REGULAR BOARD MEETING MINUTES
February 22, 2024 9:00 AM
Via ZOOM Videoconference
Approved April 4,2024

Present:

Paul Cicchini (Chair)
Daniel Imbrogno
Aly Daya

Brian Rowsell (Secretary)
Councillor Karen Rea
Tony Paul

Staff: Heather Cook

Phil Howes

Guests: Savindi Jinasena

1. CALL TO ORDER

The meeting was called to order at 9:03 a.m. by Chairman Paul Cicchini.

2. DECLARATION OF TAX AND ENVIRONMENTAL OBLIGATIONS

The board was advised by the Chair that to the best of his knowledge and abilities the BIA meets all taxation and environmental obligations.

3. DISCLOSURE OF PECUNIARY INTEREST

The Chair requested that Board Members advise of any conflicts of interest as they arise throughout the meeting.

4. ADOPTION OF THE MINUTES OF JANUARY 25, 2024 MEETING

Motion to approve the minutes of the January 25th meeting by Tony Paul, seconded by Danny Imbrogno. Carried.

5. FINANCIAL REPORTS – INTERIM FINANCIAL REPORT

Interim financial reports for the period ended December 31 have been distributed. Draft audited financial statements for 2023 have not yet been received, so these are internal interim statements only. Operating results for the year show an anticipated operating surplus of approximately \$22,596 for the year, subject to resolution of final billing from VisualizeIT, which may increase the surplus.

6. 2024 BUDGET

A draft 2024 budget worksheet as prepared by Heather, Phil and Brian was submitted for discussion. It is proposed to keep the BIA levy at the same amount as in 2023, and an operating deficit is projected which will be funded by a transfer from the accumulated surplus.

A number of revisions to the worksheet were discussed and approved. Key points

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were that Science Rendezvous will not be happening on 2024 as decided by York University. Also, the parking lot at 98-102 Maun Street which we have been renting for events requires major resurfacing, and it was decided to allocate \$10,000 towards the cost of this to the owner. Councilor Rea and Heather will work on a Memorandum of Understanding (MOU) with the owner.

Further discussion was held on funding of the Markham Village Music Festival (MVMF). The Board decided that appropriate accountant prepared financial statements from the MVMF would be required before any funding is approved for this year.

The final budget shows a projected operating deficit of \$33,885, to be funded from the accumulated surplus. Motion to approve the final draft 2024 budget for presentation at the Annual General Meeting on March 6, 2024, by Councilor Rea, seconded by Brian Rowsell. Carried.

7. ANNUAL GENERAL MEETING

The Annual General Meeting will be held on March 6 at the Markham Village Community Center. Notices have been distributed and the website has been updated. It was suggested that the meeting should be in person if at all possible..

8. SIGN BYLAW INFRACTIONS

Councilor Rea informed the Board the Bylaw enforcement had performed an audit of the BIA district and found over 150 sign bylaw violations. The City intends to begin enforcing the sign bylaw, first with a blitz, then a caution warning, and finally with potential fines. This may result in significant cost to some members. Discussion was held on ways to mitigate this cost if possible.

9. OPERATIONS REPORT

Road Closing training: The board was reminded that the BIA needs individuals who have been properly trained and licensed in road closing. This could have a significant impact on the cost and viability of events – particularly the Farmers’ Market.

ADJOURNMENT – The meeting adjourned at 10:51 am

NEXT MEETING – TBD

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PARKED ITEMS

- 1. TRUCK TRAFFIC ON MAIN STREET**
- 2. BIA GIFT CARD**
BIA Gift Card - Direct Spending Incentives:
- 3. GARBAGE**
- 4. RECEIVING PAYMENTS FROM VENDORS** especially Farmers' Market